

**SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2015 & 2016**

On-Time Completion Rates (Graduation Rates)

Program Name: Professional Certificate Super – 22.50 Hours (per week)

Calendar Year	Number of Students Who Began Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2015	6	5	5	83%
2016	7	7	7	100%

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Stafford House is an English Language School for international students. Our students are not eligible for employment in the USA because they are non-residents and/or do not go into jobs related to their English language training in the USA.

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2015	6	5	0	0	0%
2016	7	7	0	0	0%

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours per Week	Total Graduates Employed in the Field
2015	N/A	N/A	N/A
2016	N/A	N/A	N/A

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2015	N/A	N/A	N/A
2016	N/A	N/A	N/A

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2015	N/A	N/A
2016	N/A	N/A

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, An Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2015	N/A	N/A
2016	N/A	N/A

Student's Initials: _____ Date: _____
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License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment for which passage of a state licensing exam is required.

First Available Exam Date	Date Exam Results Announced	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed Exam	Number Who Failed Exam	Passage Rate
N/A	N/A	7	N/A	N/A	N/A	N/A

Student's Initials: _____ Date: _____
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Salary and Wage Information (includes data for the two calendar years prior to reporting)

Stafford House does not offer programs leading to employment or licensure; therefore, salary/wage information is not applicable. F-1 Students enrolled in an English Language Program are not eligible to work in the US.

Calendar Year	Graduates Available for Employment	Graduates Employed in the Field	\$20,000 - \$25,000	\$35,0001 - \$40,000	\$40,0001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2015	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2016	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Student's Initials: _____ Date: _____
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Cost of Educational Program

Total charges for students completing a one week program on-time in 2016 is \$2495.00. The total charges increase according to the following schedule if the student chooses to continue enrollment in the program longer than one week.

Weeks of Study	Tuition Cost
1	\$ 2,495.00
2	\$ 2,495.00
3	\$ 2,495.00
4	\$ 2,495.00
5	\$ 4,690.00
6	\$ 4,690.00
7	\$ 4,690.00
8	\$ 4,690.00
9	\$ 5,995.00
10	\$ 5,995.00
11	\$ 5,995.00
12	\$ 5,995.00

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Students at Stafford House San Francisco are not eligible for federal student loans. The institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ Date: _____
Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law. Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (915) 263-1897.

Student Name – Print

Student Signature

Date

School Official

Date

STUDENT'S/BUYER'S RIGHT TO CANCEL

Student has the right to cancel the enrollment agreement and obtain some refund of charges paid through attendance at the first day of class (ie. end of day on first Tuesday of class), or the seventh day after signing the Enrollment Agreement, whichever is later. All refund amounts are calculated using the minimum unit of 1 week and are based on recalculated weekly tuition rates or accommodation rates according to the total number of weeks actually studied or used. Stafford House will pay or credit any refund within 45 days from the date of written notice of requested refund. Refunds are always returned to the original payer. All refund calculations will be based on the percentage of your total program completed, inclusive of the initial enrollment and all extensions.

If Stafford House cancels a program after a student's enrolment, all monies paid will be refunded to the fee-payer.

Where applicable, the following fees are considered non-refundable fees, with noted exceptions:

- Registration fee - \$150
- Accommodation Booking Fee - \$100
- Payment Fees such as Bank Transfer Fees or Credit card processing fees
- Courier Fees (refundable prior to sending) - \$60

There will be a charge equivalent to the cost of two week's accommodation fees, if you cancel accommodation, or postpone your arrival date, less than 2 weeks before the start date.