

# ONLINE ACTIVITIES TEAM TRAINING 2024



[hwhittam@staffordhouse.com](mailto:hwhittam@staffordhouse.com)



Accredited by the  
**BRITISH COUNCIL**  
for the teaching  
of English in the UK





# What is an Activity Leader?

# What is an Activity Leader?

**Planner &  
Organiser**

**Guide or  
'expert'**



**Leader**

**Safeguarding  
check**

**Motivator**

**'Friend' &  
confidant**

# What worries activities staff the most?

Be specific



# What worries activity staff the most?

Will they like me? Meeting new people

Will they listen to me?  
Communicating with different groups – Group Leaders, students, peers, management

Losing a student on a trip/activity.



What if they don't understand me?

How can I keep them interested in the history on a tour/trip?

What if I don't know the rules of the game? How to do an activity? Fear of the unknown!

Being in charge of a large group of students. Especially in London.

# Working with foreign students



3. What annoys or frustrates students?



*In your group, come up with ideas.  
7 minutes.*

1. Having their good work/behaviour ignored.



2. Waiting



3. Dead time





4. Unfairness



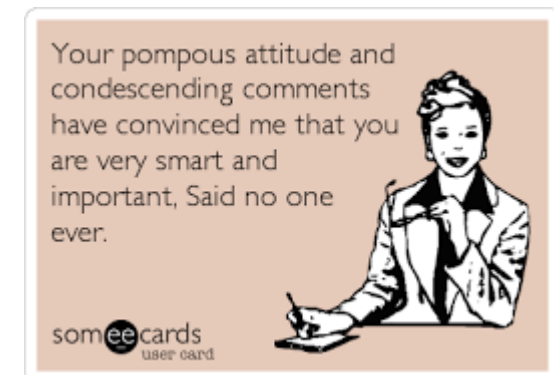
V's



5. Being told what to do



6. Being spoken to condescendingly or shouted at





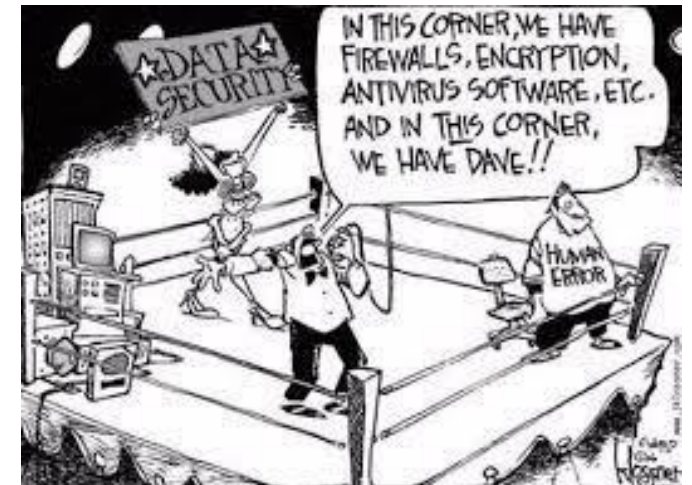
7. Other students not speaking English on activities or free time.



8. Having rules that are different from their country.



9. Ending up with the 'weakest link' in the staff team



# Working with foreign students



## 1. General communication

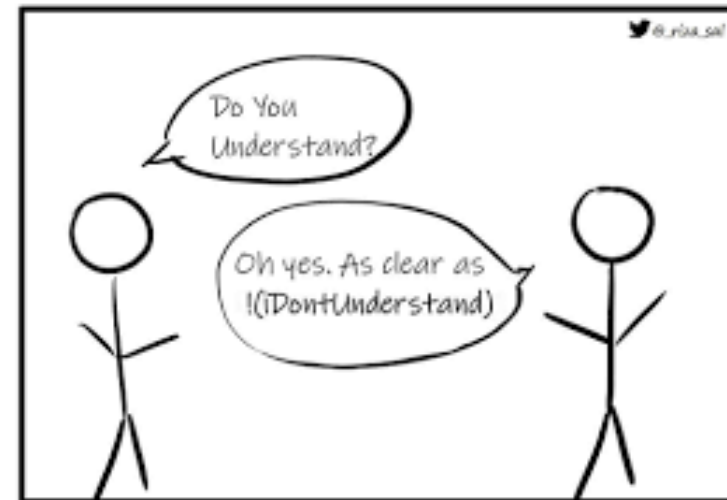
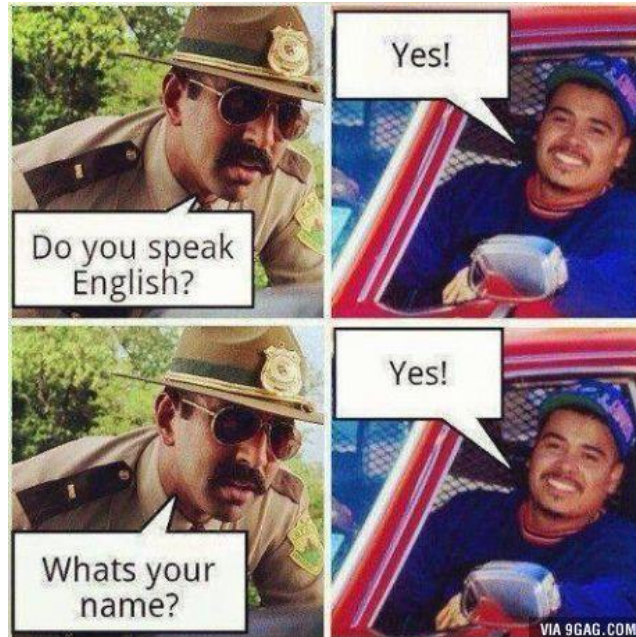


## 2. Communication & how it can affect student behaviour

# Working with foreign students



## 5. Comprehension questions



## Student Wellbeing

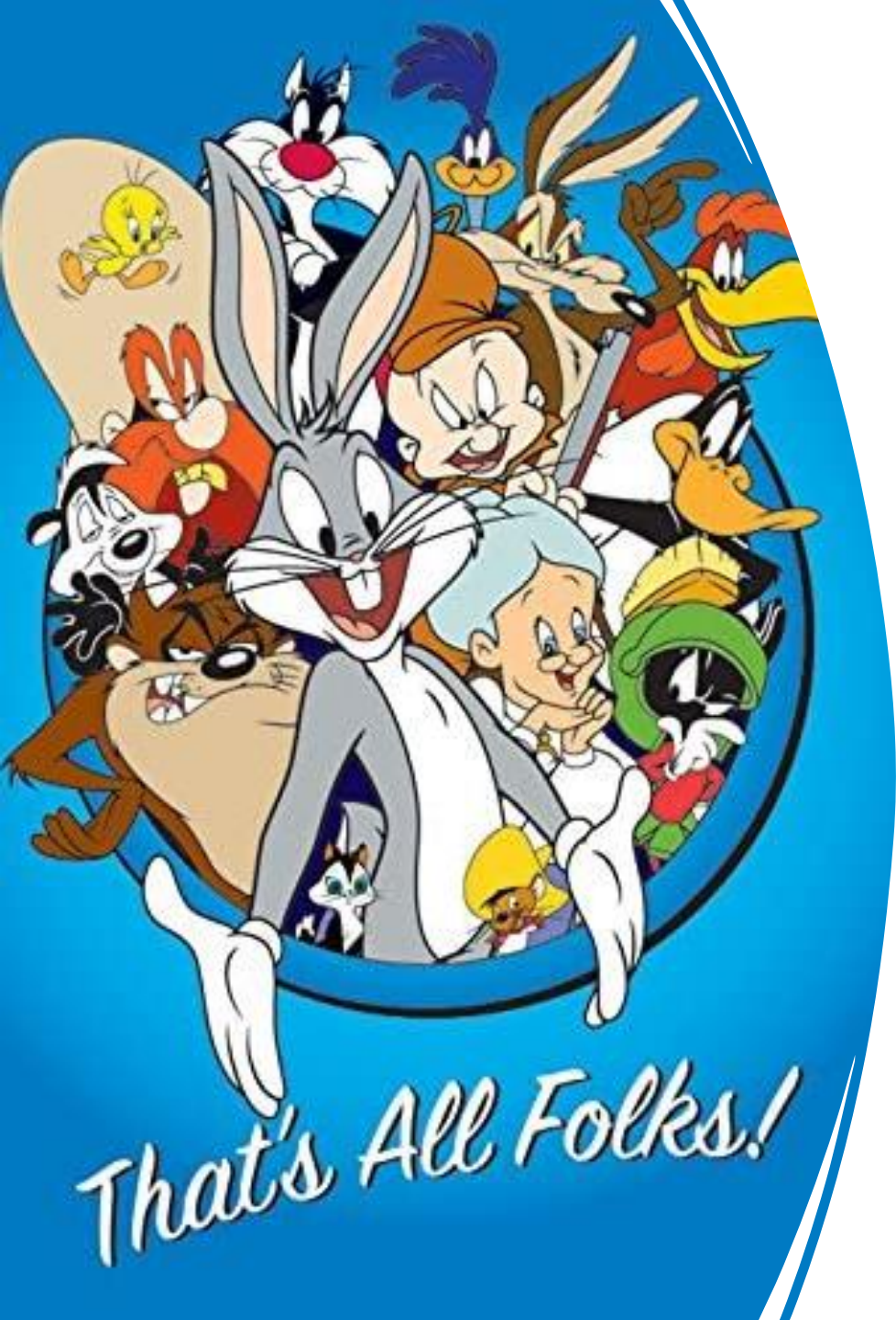
### Part of the Safeguarding jigsaw – see students in a different light

1. Should I tell anyone if I see someone sitting alone? If so, who?
2. What if one of the students doesn't want to join in? If lots don't want to?
3. Who gives me the list of students on my activity? Who takes the register? What do I do if someone is missing?
4. Some students were joking about Maria having alcohol in her bag.
5. What if one of the students says that they want to tell me something but I'm not allowed to tell anyone else?



Safeguarding  
check





[hwhittam@staffordhouse.com](mailto:hwhittam@staffordhouse.com)



# Thank you!

hwhittam@staffordhouse.com





## 1. What makes a good social activity?

Fun

Choice

Mixes nationalities

Takes time

'The why'?!

## 2. Factors to consider when planning and organising .....

Physical space

Nationalities involved

Language Barrier

Cultural sensitivities

Safety & Risk Assessment

Resources/bookings

Staffing

Budget





**You all have:**

- ✓ 4 balloons
- ✓ Pen
- ✓ A4 Paper
- ✓ Scissor
- ✓ Bamboo rod
- ✓ Tennis ball

You don't have to use them all or any.

**But only 1 staff!!**

Planner & Organiser



- In Room 1: Plan a 10 minute activity for a group of 16 sporty students
- In Room 2: Plan a 10 minute activity for a group of 25 sporty students
- In Room 3: Plan a 10 minute activity for a group of 16 arty students
- In Room 4: Plan a 10 minute activity for a group of 25 arty students
- In Room 5: Plan a 10 minute activity for a group of 25 sporty students

**I hear and I forget.**

**I see and I remember.**

**I do and I understand.**

**Confucius**



## Activity Ideas that the rooms came up with:

### Splat

Everyone stands in a circle, with the AL in the middle.

He/she holds out their hands, palms together, towards somebody to 'splat' them.

The student who has been splatted has to duck down, whilst the students on either side of the student who has ducked have to turn towards each other and splat each other by holding out their hands towards the other.

The slowest student out of the three is eliminated and has to sit down.

The aim of the game is to get all the students eliminated.

The final two students should stand back to back, and the AL tells them a chosen word, e.g. bananas.

The AL says different words beginning with B, and on each word the two students take a step forward.

When the AL says BANANAS the students turn around and splat each other. The winner is the fastest student.



# HOW TO STAY MOTIVATED AT WORK

Write career-related SMART goals somewhere visible

Explore new skills or get involved with new projects

Schedule weekly check-ins with a manager/supervisor

Surround yourself with motivated people

Find a mentor to inspire you and keep you accountable

Reward yourself for your career accomplishments

Start the day with your least favorite tasks

Ask for feedback and constructive criticism

Motivator



**MOTIVATION IS INTERNAL**  
Be your own coach. If you believe you will fail or succeed you're right.

**REWARD YOURSELF**  
When you reach your goals, acknowledge your win and reward yourself.

**REMEMBER WHAT MOTIVATES YOU**  
Who are you doing this for? Keep a reminder on YOUR desk of what you're working toward.

**HANG OUT WITH SUPERSTARS**  
Misery loves company. Winners hang out with superstars.

**CHALLENGE YOURSELF WITH A DAILY GOAL**  
What's one thing you must accomplish to make today a success?

**KEEP LEARNING**  
Learners are earners.

**MOTION CREATES EMOTION**  
Get up off your butt and make things happen.

# 7 WAYS TO STAY MOTIVATED

socoselling.com

**SOCO** THE SALES OPTIMISATION COMPANY



1. In a position of trust/power
2. Fairness in their friendship
3. When to disclose and when not to
4. How/when to get guidance from you

## Student Wellbeing

### Part of the Safeguarding jigsaw – see students in a different light

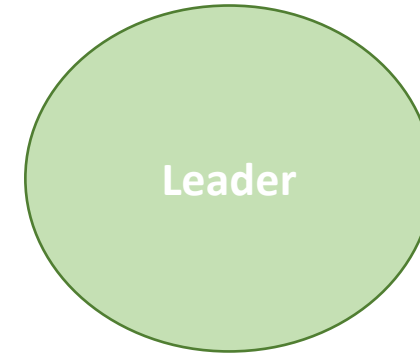
1. Should I tell anyone if I see someone sitting alone? If so, who?
2. What if one of the students doesn't want to join in? If lots don't want to?
3. Who gives me the list of students on my activity? Who takes the register? What do I do if someone is missing?
4. What should I be doing as someone is taking the register?
5. Some students were joking about Maria having alcohol in her bag.
6. What if someone walks away from an activity? Who's checking that the person has come back?
7. What if one of the students says that they want to tell me something but I'm not allowed to tell anyone else?
8. Am I allowed to hug someone who is crying?
9. I overheard some of the students talking about going to the pub tonight.
10. Pietro never eats his lunch. Should I be concerned?



Safeguarding  
check



# Working with foreign students



## 4. Discipline

Be positive and assume that rules will be followed

- a) **Preventative** Discipline - measures taken to pre-empt misbehaviour by keeping students engaged.
- b) **Supportive** Discipline - measures taken to assist students with self-control by helping them get back on task.
- c) **Corrective** Discipline - measures taken when students are not following school rules.

Who gives out the sanctions? When? Who do they tell?





## Student illness and accidents

Safeguarding  
check



1. Where are First Aid Kits?
2. Where is medicine?
3. Who can give medicine?
4. What is the Safeguarding Form?
5. Where are the Safeguarding Forms kept?